



Delta Beverages

Vacancy - Sales & Distribution Clerk (G)

Delta Beverages is the name behind Lagers, Sparkling Beverages, Maheu and Sorghum Beer manufacturing, marketing and distribution in Zimbabwe. An exciting opportunity has arisen for ambitious and highly motivated individuals to join this vibrant enterprise.

Applications are invited from suitably qualified persons for the above post that has arisen at Kadoma DBC. The incumbent will report to the Depot Controller.

The Job

The successful applicant will be, among other key challenging aspects, responsible for the following:

- Monitoring productivity and efficiency factors and ensuring corrective action upon deviation i.e., departure compliance, turnaround times etc.
- Utilising human and physical resources for efficient and effective customer service.
- Preparing daily, weekly, monthly, quarterly, and ad hoc reports timeously.
- Fleet planning, routing, scheduling, and ensuring high trailer capacity utilisation.
- Ensuring standard operating procedures and documentation regarding order taking, sales invoicing, banking and daily returns are adhered to.
- Ensuring strict control of operating costs within budget i.e., overtime, breakages, missings, vehicle running charges, vehicle standing charges and market returns.
- Responding to and attending load and gadget queries from subordinates.
- Supervising subordinate staff through tracking and monitoring time and attendance.
- Ensuring compliance to safety, housekeeping, quality, and environmental standards.

The Person

The ideal candidate should have the following minimum qualifications and attributes:

- 5 'O' Levels including Maths and English
- Diploma in Transport and Logistics or equivalent.
- 2 years' experience in a distribution environment.
- Be a self-starter and able to work with minimum supervision.
- Be computer literate and knowledge of SAP is an added advantage.
- Working knowledge of Safety, Health & Environmental Management systems.
- Must be honest, reliable, and able to work under pressure.

Qualified and experienced persons should submit their written application and CVs by no later than **24 October 2025** to **t.ngwaru@delta.co.zw**

Only shortlisted candidates will be contacted

The future is in our brands



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